



Waterfront Development

## **Seasonal Opportunity Waterfront Custodian - 1 Position**

### **About Waterfront Development:**

Waterfront Development is a Nova Scotia Provincial Crown Corporation developing the strategic potential of waterfronts in Bedford, Dartmouth, Halifax and Lunenburg. It's our job to foster the creation of waterfronts that drive economic opportunity, enhance tourism, provide experiences, and reflect and protect our marine heritage.

Waterfront Development invites applications for the term position of Waterfront Custodian. The successful candidate will join a forward thinking, creative team with a true passion for their work. The position will be based on the Halifax waterfront.

Please visit [www.my-waterfront.ca](http://www.my-waterfront.ca) for more details on Waterfront Development's mandate and programs.

**Closes: April 4, 2017, 1:00 pm (AST)**

### **Job Description:**

Reporting to the Property Manager, or designate, the Waterfront Custodian is the face of Waterfront Development on the ground, working to enhance property presentation, assisting in daily operation of special events and other duties as required. Ultimately, the Waterfront Custodian works to support multiple business lines of Waterfront Development ensuring a world-class waterfront experience.

As front line staff representing Waterfront Development, this position requires an individual with excellent customer service skills and an engaging personality. As a member of a small team, the position also requires a high degree of co-operation with other members of the staff and the ability to work independently.

**Education:** High School or equivalent required, completion of University, Community College or equivalent is preferred.

**Compensation:** \$12.00/hour, 35 hours/week

**Term:** May 1, 2017 – October 31, 2017. This position requires day, evening and weekend work as required. The primary shifts, outside of special events, will be 7:00am – 3:00pm, Thursday through Monday.

## **Primary Responsibilities:**

**Property Cleanliness:** The Waterfront Custodian's primary responsibilities are emptying all waste receptacles daily or as necessary, collecting property litter on the Halifax, Bedford and Dartmouth waterfronts daily, and cleaning property waste receptacles and collection areas on a weekly basis. The Waterfront Custodian will also conduct minor landscaping work, painting, maintenance, pressuring washing and other duties as required.

**Events:** The Waterfront Custodian will support events on the waterfront by assisting with setup, maintenance and tear down.

**Communication/Customer Service:** The Waterfront Custodian is the front line of customer service and will effectively communicate with visitors by providing helpful information or directing them to the local visitor services location. The Waterfront Custodian will have excellent written and verbal communication skills and will be able to effectively work in a team environment.

## **Other:**

- Flexibility in scheduling required, including availability for weekend and evening work
- Good interpersonal skills required
- This position requires extensive walking as well as working outdoors in variable weather conditions
- Valid Driver's License with clean driving abstract is required
- Valid Standard First Aid Certificate required
- Must be able to lift at least 50lbs
- Experience in landscaping, light carpentry, painting and general maintenance strongly preferred
- Experience driving with a trailer strongly preferred
- Experience working in events an asset

## **Return Resumes to:**

Attention: Heather Russell  
Waterfront Development  
The Cable Wharf, 1751 Lower Water Street, 2<sup>nd</sup> Floor  
Halifax, Nova Scotia B3J 1S5  
Email: careers@wdcl.ca

Review of applications will commence on April 5, 2017 with expected start date of May 1, 2017. Only those candidates considered for an interview will be contacted.